

**NATIONAL
STATE DATA CENTER
STEERING COMMITTEE**

Pam Schenker (FL), *Chair*
Leonard Gaines (NY), *Vice Chair*
Amy Bittner (WY), *Co-Secretary*
Sue Copella (PA), *Co-Secretary*

*Representing a Network of 1,800
SDC/BIDC Data Centers and Affiliates
Nationwide*

Allen Barnes (AZ)
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Clifford Holley (MS)
Mary Craigle (MT)
Bob Coats (NC)

We Bring Value-Added Census Data and Education to the User

**State Data Center (SDC)
Steering Committee Conference Call**
September 13, 2011
2:00 pm EDT

Participants:

Steering Committee:	Customer Liaison and Marketing Services Office (CLMSO):
Amy Bittner Pam Schenker Allen Barnes Lenny Gaines Cliff Holley Sue Copella	Nelson Colón Kendall Johnson Toni Hall Sam Aherrera Samantha Proctor Tom Edwards Denise Smith Kathy Conklin Barbara LaFleur

Boot Camp:

The Boot Camp agenda needs refinement. Steering Committee members should decide what to do for each Boot Camp session. Perhaps the Steering Committee should survey their Tree States about social media capabilities, such as can they talk to the media? This is in preparation for the communication session during the annual meeting and for information during the annual meeting. Presentations for the Boot Camp must be sent to the Census Bureau by October 3. Decisions also need to be made on what handouts will be needed for Boot Camp participants. *Post meeting: Pam Schenker sent a survey to SDC Leads via e-mail.*

Annual Meeting:

A new draft agenda was sent to SDC Steering Committee members. CLMSO feels that the SDC Working Session should be an introspective and review analysis session. Steering Committee members felt strategic planning would be best done by Steering Committee members initially instead of involving the entire network. CLMSO suggested a two-way webinar with Steering Committee members for strategic planning. The SDC Business meeting was moved on the agenda.

What other topics should be included on the annual meeting agenda? Census of Governments, Special migration tabs EEO (Equal Employment Opportunity), LEP (Limited English Proficiency), Migration, MARS (Modified Age Race Sex), and CTPP (Census Transportation Planning Products). The Steering Committee should consider a list of questions for special tabs staff. The CLMSO communications session will be about one hour.

Discontinued Data Products:

The Steering Committee wants to know what Census Bureau products will be discontinued. The Consolidated Federal Funds Report (CFFR) and the Statistical Abstract will no longer be produced.

Communications:

CLMSO sent out an e-mail with a new CLMSO group e-mail address that SDCs should be using when contacting CLMSO. By e-mailing to this new address, clmso.dub.office.group.list@census.gov, instead of individual CLMSO staff, communications can be responded to in a timely manner. SDCs should send an e-mail to the group address, but once a reply is sent by CLMSO, the SDCs can respond to the individual CLMSO staff member that sent the e-mail.

Annual Report:

CLMSO has tabulated data for the annual report and will send the data to the Steering Committee. The Steering Committee would like to help enhance the annual report.

Public Use Microdata Areas (PUMA) Delineation:

SDCs will have a 90-day timeframe to complete the PUMA Delineation once the data is downloaded. Regardless of when the SDCs download the data for Delineation, the final deadline to submit PUMAs is December 31. Island areas do not have PUMAs.

ACS:

The 1-year ACS data will be released on September 22. There will be webinars for the press and SDCs.

Meeting adjourned 3:00 pm EDT.